

## Late Renew Your Public Accounting Firm License Before September 30

Your Georgia Public Accounting Firm license expired **June 30, 2018**, so visit <https://gaboa.mylicense.com/egov/Login.aspx> before September 30, 2018 to late renew. **If this is your first time renewing, you will need to register as a new user and create a new login.** Print and complete the [2018-2020 Public Accounting Firm Registration Renewal Application](#) (or use the "Forms" [tab on the top of this page](#)) and create a PDF file of the completed document. Click on the License Renewal link to begin the renewal process, and be guided step-by-step through the online renewal. The process takes only a few minutes. After completing and uploading your renewal application, you may pay your renewal fee using your MasterCard or Visa card via our secure server.

**Your license renewal will not be complete until you have completed the online renewal, submitted the renewal fee and submitted the renewal application with Peer Review documents (if applicable).**

Submit your renewal online in minutes - just follow these quick and easy steps:

- Print and complete the [2018-2020 Public Accounting Firm Registration Renewal Application](#) (or use the "Forms" [tab on the top of this page](#)) and create a PDF file of the completed document.
- Visit the Georgia Online Licensing site at <https://gaboa.mylicense.com/egov/Login.aspx>
- If this is your first time renewing, you will need to register as a new user and create a new login.
- Click on the License Renewal link to begin the renewal process.
- Review your address and contact information. Submit any changes to the Board Office on Firm Letterhead via email to [gsba@sao.ga.gov](mailto:gsba@sao.ga.gov) in PDF format.
- Upload your completed renewal application and Peer Review documents (if applicable).
- Pay your renewal fee(s) using your MasterCard or Visa on our secure server.
- Print your receipt of payment.
- Verify your renewal online after one week at [www.cpaverify.org](http://www.cpaverify.org) .
- You will receive a plastic wallet license card from NASBA within 6 weeks after the renewal is complete.

If you choose not to renew online and would like to submit a paper renewal application, please print the **2018-2020 Public Accounting Firm Registration Renewal Application** from the Forms Download link (tab on the top of this page) and submit to the Board office. Make sure to include your Firm license number on all correspondence to the Board office. Please note that renewing by mail may take up to 4 weeks to process after the completed renewal application is received. A late fee will be imposed if you renew after the license expiration date. **You cannot practice after your license expiration date.**

**AVIOD YOUR LICENSE LAPSING (REINSTATEMENT FEE IS \$1,150) BY RENEWING TODAY!**