



CPE Audit is in Full Swing

Be on the lookout if you receive a notice of selection for the 2020-2021 CPE Audit.

The audit of 2020-2021 Continuing Professional Education (CPE) is underway. Randomly selected CPAs will be asked to submit proof of CPE hours to the Board office. From May to December 2022 and 2023, CPAs will receive an email requesting CPE documentation.

The request will include how to submit the certificate(s) or transcript(s) showing CPE hours earned.

To help with the audit process, submit all documents as one scanned file.

Name format for scanned file is {license number 2021 CPE} e.g., CPA001001 2021 CPE.

IMPORTANT DATES

CPE Audit Letters

May 2022 – December 2022 (rolling audit)

As a reminder of the Georgia State Board of Accountancy Rules 20-11-.04 Controls and Reporting, item 5 states:

Evidence of satisfactory completion shall take the form of certificates of completion, attendance records, examination, transcripts, or other such independently verifiable evidence acceptable to the Board.

It is a purely random process.

We are now auditing 12% of all eligible licensees, so the odds of being selected multiple times is very high.

You are required to respond to the audit request within 45 days of receipt. Failing the audit or failing to respond to the audit request is grounds for disciplinary action.

If you have any questions, please submit them to gsba@sao.ga.gov ATTN: CPE Audit.

CPA FIRM LICENSE LATE RENEWAL PERIOD

All CPA Firm licenses expired on June 30, 2022. The window for renewing your CPA Firm license will close in October 2022.

If your firm contact email address has changed since your last Firm renewal, please contact the Board office at gsba@sao.ga.gov to ensure we have the correct email address on the Firm license record. The renewal process will be completed online.

Instructions for renewing your CPA Firm license online was included in your email notification and the GSBA website (<https://gsba.georgia.gov>).

You will be required to upload your completed Renewal Application and Peer Review documents (if applicable).

Please note that it is your responsibility as a licensee in the State of Georgia to renew your Firm license by the due date. A statutory late fee of \$250 will be included on all Firm renewals after the expiration date without exception.

In This Issue

CPE Audit.....	1
CPA Firm License Late Renewal.....	1
College Game Day.....	2
Top Mistakes in Firm Renewal.....	3
License Status Levels.....	3
Housekeeping Items.....	3



Georgia State Board of Accountancy

Board Members

- Clayton Huffman, CPA (Chair)
- Ashley Addison, CPA (Vice-Chair)
- Charles Cole, CPA
- Emily Farrell, CPA
- Michael Mixon, CPA
- Craig Smith, CPA
- Todd Tolbert, Consumer Member

Executive Director: Paul Ziga, CPA

Georgia State Board of Accountancy
 200 Piedmont Avenue SE
 Suite 1604, West Tower
 Atlanta, GA 30334

GSBA@sao.ga.gov
 (404) 463-0365
www.gsba.georgia.gov

2022 Board Meeting Dates

- October 25, 2022 (Special session)
- November 16, 2022



GSBA Visits University of North Georgia

Paul Ziga, Executive Director of the Georgia State Board of Accountancy accompanied Craig Smith, board member and alum of University of North Georgia to outreach to the accounting students. Hosted by Dr. Ellen Best, Department Head and Associate Professor it was an informative session that brought the board office and the students together.

The Georgia State Board of Accountancy ventures into colleges and universities to inform future CPAs of the profession as well as the rules in the state.

The University of Georgia has been previously visited annually as well.

If you wish to request Mr. Ziga or a board member to speak to young minds, please email the board office.





Top Mistakes in Firm Renewals



Having a someone other than a CPA complete form.



Submitting incomplete renewal form.



Forgetting to sign renewal form.



Not uploading peer review report AND acceptance letter

LICENSE STATUS LEVELS

There are a few license status levels you may see on CPA Verify. Here are the definitions of the most popular ones:

- **Active** – the license is currently active
- **Lapsed** – the license was not renewed and is no longer valid. It is illegal to practice public accounting use the title CPA or publicly display wall certificate
- **Superseded** – this record was replaced by a more recent submission
- **Facility closed** – firm license is no longer active because business was reported as closed
- **Revoked** – license has been rescinded and is no longer active

Housekeeping Items

When requesting CPA Exam scores make sure you are including the name you had when you took the exam.

When corresponding with the Board office remember to include your license number.

Proper documents are required for name changes of a person or firm

- Person – Divorce decree, marriage certificate or other government forms
- Firm – documentation from Secretary of State

GEORGIA FUN FACT

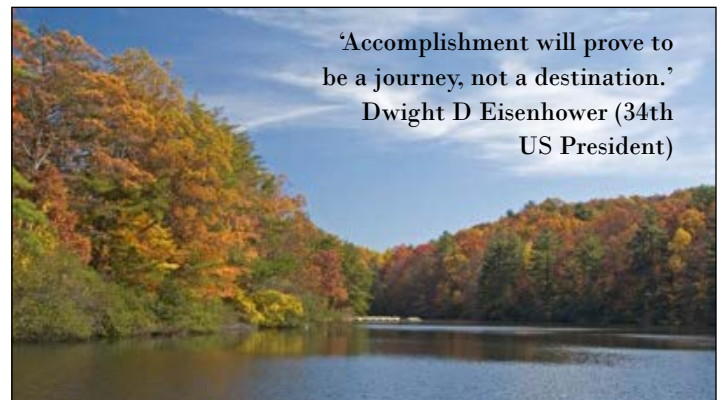
Enjoy the Fall colors at A Georgia State Park Fort Mountain State Park.

Fort Mountain State Park sits at the southwestern end of the Cohutta Mountains near the Cohutta Wilderness. Hikers, mountain bikers and horseback riders will find some of the most beautiful trails in Georgia, winding through hardwood forest and blueberry thickets, crossing streams and circling a pretty lake. The mysterious 855-foot-long wall is thought to have been built by early Indians as fortification against more hostile Indians or for ancient ceremonies (gastateparks.org).



LOOK

Don't forget to check your spam and junk folders. Sometimes correspondence from the Board office is 'dumped' there.



'Accomplishment will prove to be a journey, not a destination.'
Dwight D Eisenhower (34th US President)